

Colchester Parks & Recreation Commission

December 4, 2017 – 7:00PM – Town Hall Rm. 3

Meeting Minutes

Members Present: E. Kundahl, M. Pulse, L. Stephenson, K. Moody, T. Loskant, F. Ricci and S. Longello.

Members Absent: N. Kaplan and T. Bruni

Others Present: M. Cicchese, A. Hunyadi, P. MacDougall, T. Everett, and Clerk, J. Campbell

1. Call to Order

Meeting was called to order at 7:00pm by E. Kundahl

2. Additions to the Agenda

None

3. Acceptance of Minutes: November 13, 2017.

F. Ricci MOTIONED to accept the minutes from the November 13th meeting, SECONDED by M. Pulse. T. Loskant ABSTAINED. All other members present voted in favor. MOTION CARRIED.

4. Reading of Correspondence

None

5. Committee Reports

- **Facilities** – No Report
- **Finance/Administration** – No Report
- **Programs** – No Report
- **BOS Liaison** – No one present
- **BOF Liaison** – No one present
- **BOE Liaison** – No one present

6. Discussion and Possible Action on Sport League Endorsements

Colchester Youth Baseball needs to renew their endorsement because of a change in leadership. M. Pulse stated he will contact the new President and reiterate that their information is needed for the January Parks & Rec Commission meeting.

7. Discussion and Update on Payments Received by Sport's Leagues

T. Loskant suggested the chart presented should include those that used the fields, not those that have paid. Men's Softball and Soccer was not on the chart. Commission members discussed set dates for rosters and payments. 30 days before permit expired, the roster will be due. 60 days after the invoice date, payment will be due.

8. Discussion on Department Changes & Impact

E. Kundahl stated they PT office assistant position will not be filled. A. Hunyadi is now the new Recreation Supervisor, M. Cicchese is now the new Recreation Specialist. C. Preston has left as Recreation Manager, the position has been advertised. Currently there is no time frame as to when the position will be filled.

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9. Recreation Supervisor's Report

A. Hunyadi presented a report that both her and M. Cicchese put together. Adult fitness classes are thriving and continue to be most popular. New York on your own is full and has a waiting list. Winter program registration has begun. Programs will run from Jan. to April. Holiday Homecoming was a huge success. 30 ornaments were sold at the Homecoming, earning approx. \$180.00. Family Game night will be Jan. 19th from 6-8:30PM. Camp is being planned. There is discussion about offering a 9th week for 2018. There is a 2 week gap from the end of camp to the beginning of school.

10. Recreation Manager's Report

None-Position is vacant

11. 2018 Meeting Dates

Approved meeting dates were handed out.

12. Citizen's Comments

L. Stephenson asked why there was an orange fence around the Lighted Tree on the green. Members suggested it was used to keep people from touching the tree. T. Loskant also shared that she is resigning and that tonight would be her last meeting.

13. Adjournment

T. Loskant MOTIONED to adjourn the meeting at 7:26PM, SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,

Joanie Campbell, Clerk